

The California Gourd Society

2017 Nomination Process for All Open CGS Board Positions Is About to Begin

Members are encouraged to nominate someone or submit their own name to serve as a member of the California Gourd Society Board. This is a great opportunity to give back to the organization that does much to nurture its members and promote the appreciation of gourds to the general public. As a member of the Board, you'll play a role in the leadership of the organization and will gain a greater understanding of the depth and breadth of this great group. Along the way, you will meet members from all over California and share fun activities and experiences with your fellow officers. All positions are for 2 year terms, starting at the end of the January, 2018 Annual Board meeting thru the January 2020 Annual Board meeting, with the eligibility to run again.

Note that most travel expenses (gas, lodging and meals) to attend the Annual Board meeting is covered by CGS (currently held in Visalia, CA). There is also a yearly allowance given to the President, and the Directors of the Northern and Southern Programs to help them fulfill their duties.

CGS is currently Seeking Nominations for the Position of Secretary, duties listed below:

- Serve as a member of the Board of Directors.
- Take the minutes at the annual Board meeting and distribute to all Board Members.
- Write a brief report of the minutes for the Golden Gourd.
- Maintain official CGS records.
- May or may not place insurance coverage for CGS, order renewals and request Certificates of Insurance as needed.
- May or may not serve on the Budget committee of CGS.
- Maintain historical archives.
- Maintain copy of the By-Laws.
- Maintain book of Minutes of all meetings of the Board of Directors.
- Collect and tally votes for the election process and report results to the board.

CGS is currently Seeking Nominations for the Position of Treasurer, duties listed below:

- Serve as a member of the Board of Directors.
- Must have financial accounting experience.
- Must have experience using QuickBooks.
- Make deposits and write checks for expenditures.
- Maintain accurate records of all deposits and disbursements.
- Maintain monthly financial statements.
- Prepare and file Federal and State annual tax returns.
- Maintain PayPal and SquareUp accounts for accepting credit card payments.
- File all forms required by State and Federal agencies.
- Respond to correspondence from State and Federal agencies.
- Prepare an annual report for the CGS Board meeting.

CGS is currently Seeking Nominations for the Position of First Vice President, duties listed below:

- Serve as a member of the Board of Directors.
- Maintain communication with Board Members and Patch Leaders.
- Conduct meetings when the President is unable to do so.
- Serve as a member of the annual Gourd Art Competition Committee.
- Assume duties assigned to him/her by President.

CGS is currently Seeking Nominations for the Position of Director of Northern Programs, duties listed below:

- Serve as a member of the Board of Directors.
- Contact each Patch within your territory a minimum of quarterly. Contact may be made in person or via internet or telephone.
- Conduct annual meetings of Patch Leaders.
- Maintain a roster of Patch Leaders.
- Provide each Patch Leader with a “Patch Leader Handbook” Book of CGS policy and procedures, as well as other written materials to assist them in conducting meetings.
- Attend annual Board meeting and present a status report of the past year’s activities.
- Identify and coordinate new Patch leadership.
- Provide training to Patch Leaders.
- Encourage each Patch to participate in fundraisers and other activities of CGS, including fairs, festivals and competitions.
- Inform CGS President and Vice-Presidents of issues presented to you by Patches.

CGS is currently Seeking Nominations for the Position of Director of Membership, duties listed below:

- Serve as a member of the Board of Directors.
- Receive and process all membership applications.
- Make bank deposits.
- Enter membership information into computerized database.
- Mail list of CGS membership to CGS Board members quarterly.
- Submit a Membership report at the Annual Board Meeting.

Please include the nominee name and contact information, you may also include a cover letter with more details about the nominee. **Nominations will be accepted November 1st thru the 21st.**

Please submit to Peggy Blessing at secretary@californiagourdsociety.com before November 21, 2017. Or Mail to:
CGS Secretary Peggy Blessing
3177 Mt. Tami Dr.
San Diego, CA 92111

After the nomination process is completed nominees will submit a nominee statement (tell us a little about yourself and qualifications). These will be posted at the CGS website in the Members Only section. Nominees will have several weeks to campaign and get support if they wish.
All current CGS members will be sent the Nominee Statements for all the nominees submitted along with the "Electronic Polling Ballot of Support" on December 3rd.

CGS 2017 Nomination form.
All Board Positions listed below are for 2 Year Terms

I (your name) _____, Nominate _____, for the Position of CGS Secretary.

I (your name) _____, Nominate _____, for the Position of CGS Treasurer.

I (your name) _____, Nominate _____, for the Position of CGS First Vice President.

I (your name) _____, Nominate _____, for the Position of CGS Director of Northern Programs.

I (your name) _____, Nominate _____, for the Position of CGS Director of Membership.

Sign your name: _____ and Date _____